

**MAYOR AND CITY COUNCIL
CITY OF SEAT PLEASANT
REGULAR WORK SESSION
MONDAY, OCTOBER 3, 2016
5:00P.M.**

1. OPENING

1.1.1 Call to Order

Council President Yeargin called the meeting to order at 5:10p.m.

1.1.2 Roll Call

Present: Mayor Eugene Grant, Councilmember Charl Jones, Councilmember Lamar Maxwell, Councilmember Shireka McCarthy, Councilmember Kelly Porter, Councilmember Gloria Sistrunk, Councilmember Aretha Stephenson, Councilmember Reveral Yeargin

Staff: Dashaun N. Lanham, City Clerk, Jeannelle Wallace, Acting City Administrator, Chane'e Williams, Code Enforcement Officer, Ukkunkdooowaka, Nuisance & Abatement Coordinator

1.1.3 Invocation and Pledge of Allegiance:

The invocation was given by Mayor Grant

1.1.4. Approval of Agenda

It was motioned by Councilmember Sistrunk and seconded by Councilmember Maxwell to approve the agenda. The agenda was unanimously approved by the City Council.

2. PRESENTATIONS:

2.1. None

3. REPORTS:

3.1. Mrs. Wallace stated that she has been working on the derelict properties in the city with the request for the Director of Public Works to start abating the properties and sending bills to the non-compliant property owners.

3.2. Departmental Reports

- Council President Yeargin stated that the Departmental reports will be amended to electronic format only. If there are any changes they will be highlighted in the next report.

3.3. City Council Committee Reports

- Council President Yeargin read the name of each committee chair for the City of Seat Pleasant.

4. LEGISLATION

4.1. Ordinance O-17-06 Amendment of Chapter 6-Checks was introduced by the City Council and read by the City Clerk on Monday, October 3, 2016.

4.2. Ordinance O-17-07 Amendment of Chapter 14-Departments and Committees was introduced by the City Council and read by the City Clerk on Monday, October 3, 2016.

4.3. Ordinance O-17-08 Amendment of Chapter 12-City Hall was introduced by the City Council and read by the City Clerk on Monday, October 3, 2016.

5. UNFINISHED BUSINESS

5.1. None

6. NEW BUSINESS:

6.1. Request of Approval of Funds for Signing Ceremony

- Mayor Grant stated that he had provided the City Council with a letter and briefing package regarding the signing ceremony scheduled for Monday, October 17, 2016 with USDA for the Smart City Project.
- It was motioned by Councilmember Maxwell and seconded by Councilmember Sistrunk to approve the funds for the signing ceremony not to exceed \$45,000 to be expended from the City Administrator contingency. The motion carried.
- FOR: Jones, Maxwell, McCarthy, Porter, Sistrunk and Yeargin
- AGAINST: Stephenson

6.2. Approval of Red Light Camera Contract

- Mrs. Wallace stated that the request is to authorize the City Administrator to sign the contract for the Red-Light Camera being installed at the light at Addison Rd and Central Avenue.

- It was motioned by Councilmember Porter and seconded by Councilmember Maxwell to authorize the City Administrator to sign the Red-Light Camera contract. The motion carried and was unanimously approved by the City Council.

6.3. Approval of Red Light Camera Collection Contract

- Mrs. Wallace stated that the request is to authorize the City Administrator to sign the collection contract for the Red-Light Camera if the violator does not pay the initial fine.
- It was motioned by Councilmember Stephenson and seconded by Councilmember Porter to authorize the City Administrator to sign the contract. The motion carried and was unanimously approved by the City Council.

6.4. Extension of Grant Writer Contract

- Mrs. Wallace stated that the position for the Grant Writer is vacant, but we have a contract with the previous Grant Writer that will expire soon. The request is to extend the existing contract by 60 days.
- It was by Councilmember Stephenson and seconded by Councilmember Sistrunk to approve the extension of the Grant Writer Contract. The motion carried and was unanimously approved by the City Council.

6.5. Removal of Spending Moratorium

- Mrs. Wallace stated the previous City Council had implemented a Spending Moratorium in October 2015, which does not allow the City to fill any of the vacant position with the approval of the City Council.
- It was motioned by Councilmember Stephenson and second by Councilmember McCarthy to uplift the spending moratorium. The motion carried and was unanimously approved the by the City Council.

6.6. Request Approval of additional Funds for Seat Pleasant Annual Audit

- Mrs. Wallace stated that they city had received three RFP's for the audit. The City had budgeted for \$7,000 and lowest RFP from Lindsey and Associates was \$12,000. Mrs. Wallace has requested for the City Council to approve for the additional \$5,000 to be expended from the City Administrator Contingency.

- It was motioned by Councilmember Porter and seconded by Councilmember Jones to approve the additional funds for the Seat Pleasant Annual Audit from the City Administrator Contingency. The motion carried.
- FOR: Jones, Maxwell, McCarthy, Porter, Sistrunk and Yeargin
- AGAINST: Stephenson

6.7. Mayor Office Restoration Request

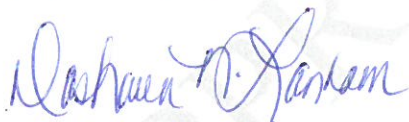
- The City Council agreed that the Mayor shall have an office in City Hall.

7 ANNOUNCEMENTS

- 7.1. Public Session, Monday, October 10, 2016, Seat Pleasant City Hall-Council Chambers at 7:00p.m.**
- 7.2. Signing Ceremony with USDA, Monday, October 17, 2016, Seat Pleasant City Hall at 10:00a.m.**
- 7.3. Regular Work Session, Monday, November 7, 2016, Seat Pleasant City Hall-Council Chambers at 6:00p.m.**
- 7.4. Seat Pleasant Veteran's Day Program, Friday, November 11, 2016, Seat Pleasant Activity Center, 5720 Addison Rd., Seat Pleasant, MD at 10:00am.**
- 7.5. Public Session, Monday, November 14, 2016, Seat Pleasant City Hall-Council Chambers at 7:00p.m.**

ADJOURN-The meeting was adjourned at 6:00p.m.

Submitted by,



Dashaun N. Lanham, CMC
City Clerk